



To: Alisha Cederberg, Russ Panico, Amy Louallen, Coty Dunten, Don Benthin, Rick Ives
From: Erin Macioce
Date: June 22, 2017
Re: Drug and Alcohol Abuse Prevention Plan Annual Review Minutes-June 20, 2017

Present: Cederberg, Panico, Louallen, Macioce

Absent: Ives, Dunten, Benthin

Call to Order at 11:02 am

Approval of Minutes from 2016 Meeting

Approved minutes from June 20, 2016 were approved as submitted.

Meeting minutes procedures

Minutes from 2016 will be sent to President for signature.

Minutes will be approved at next annual meeting then submitted to President for endorsement. A copy will be sent to the group after each annual meeting.

Information Sharing/Updates

Cederberg informed that Department of Education closed Program Review as of 3/24/2016.

Cederberg informed that we received confirmation that no further reporting was required to HLC in a letter dated June 7, 2017. In this letter they confirmed receipt and review of our interim report and that our next affirmation of accreditation is scheduled for 2025-2026. Per HLC's website, the last action taken was continued accreditation on June 27, 2016.

Winter semester, second 8 week modules did not receive the DAAPP notification

Panico reported that the notifications were now going through IT

- Follow up: DAAP Policy is sent to Grace Vanderberg in IT to distribute notifications.

Notifications for DAAPP have been discontinued through RAVE messaging.

Business

DAAPP Statistics

- Fiscal Year (7/1/2016-6/30/2017)
 - Student Disciplinary Referrals (Reviewed by Student Relations Coordinator)
 - 10/2016- No suspect, small amount of suspected marijuana located in TTC cafeteria-committee agrees actions were appropriate per DAAPP policy.
 - 11/2016-Found purse was turned in with a marijuana roach found inside. Actions were appropriate per DAAPP policy
 - 2/2017-suspected marijuana roach found on student at AWH, lab tested negative for marijuana-committee feels that action was appropriate per DAAPP policy.

DAAPP Awareness and Education Activities

- Continued use of business card information items relating to drug/alcohol abuse and services
- Continued use of tri-folds on table tops relating to drug/alcohol abuse and services
- 9/6/2016-Cougar Connection hosted Kalamazoo County Health Department
- 11/21/2016-Alcohol and Drug Prevention Workshop
- 11/17/2016-American Cancer Society and KVCC Great American Smoke out
- 4/3/2017- Alcohol and Drug Prevention Workshop
- Drug and Alcohol Abuse Modules for employees is still under review by this committee
- Comprehensive campaign about the harms of all types of tobacco products

Notification of DAAPP Policy

Disclosure of the DAAPP policy continues to be sent via email twice a semester and given to all new employees. DAAPP is available in its current version online.

Winter Session Two notification was not sent to students.

Review/Changes to current DAAPP policy

- To be reflected in the 2018 DAAPP policy
 - Update cover page from 2017 to 2018

- In reviewing statistics there were three instances. The committee has found no trends and believes the policy is working. All incidents were analyzed against the policy and were handled appropriately.
- Addendum to come in regards to alcohol policy with new Healthy Living campus.
- Reviewed and updated all local resources to correct contact information and offerings

Other

- Panico will reach out to WPE instructors about content presented to wellness classes regarding Drug and Alcohol. Possible opportunity to get additional information to students.

Wrap-up

Next Meeting

June 2018

Meeting Adjourned at 11:30 AM